

Returning Your Absentee Ballot by Mail

You will need two (2) envelopes for returning your printed ballot by mail:

- 1. A security envelope for your marked ballot.**
- 2. An outer envelope for returning your security envelope and your Oath of Voter.**

Voting Instructions

1. Ensure you have completely and clearly marked your selections on the ballot.
2. **Read, sign, and date the Oath of Voter** acknowledging that a material misstatement of facts is grounds for conviction for perjury.

Security (Inner) Envelope Instructions

NOTE: Do not put your Oath of Voter inside the security envelope with the Ballot.

1. Print and cut out the Security and Mailing Envelope templates provided.
2. Tape the Security Envelope label to the front of one of the envelopes (or you may write "Security Envelope" on one of the envelopes).
3. Fold your ballot and insert into the Security Envelope; seal the envelope. **Do not put your Oath of Voter inside the security envelope with the Ballot.**

Mailing (Outer) Envelope Instructions – Method 1

1. Tape the Mailing Envelope template to the front of the mailing envelope.
2. Place the **sealed** Security Envelope (with your marked ballot inside) and signed Oath of Voter inside this envelope.
3. Seal the envelope securely.
4. Mail the envelope.

Mailing (Outer) Envelope Instructions – Method 2

1. Using a pen, copy the return mail address exactly as shown on the label onto the front of the mailing envelope. Using this method, you will need to affix the appropriate postage.
2. Place the **sealed** Security Envelope (with your marked ballot inside) and signed Oath of Voter inside this envelope.
3. Seal the envelope securely.
4. Mail the envelope with appropriate postage.

Tracking the Status of Your Ballot

To track the status of your ballot please visit the website link below and enter the required information.

<https://apps.sos.wv.gov/elections/voter/track-my-ballot.aspx>

If you have any questions or concerns, please contact us at:

Upshur County Clerk
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Room 101
Buckhannon, WV 26201
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